

Now that you have viewed the LinkedIn Learning videos and completed their assessments, you'll set some goals on how to more effectively communicate in the future.

Look back at your self-assessment. Do you still perceive your strengths as strengths and your weaknesses as weaknesses? Has your view of your communication effectiveness changed?

Select 3 – 5 areas where you indicated you could improve. Write a short SMART* goal statement for each one, and set up a plan to follow up with your supervisor when you have met your goals.

***SMART** Goals are **S**pecific, **M**easurable, **A**chievable, **R**elevant, and **T**ime-restricted.

Goal 1:

Goal 2:

Goal 3:

Goal 4:

Goal 5: